**USER MANUAL**

**Setup**

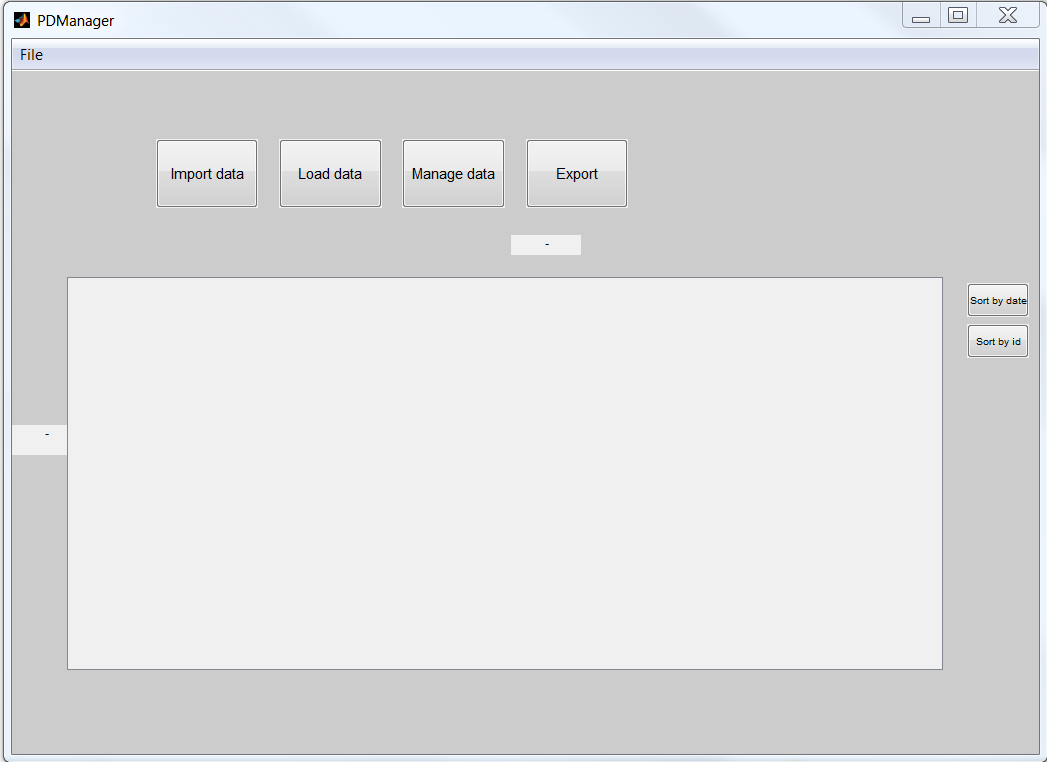
Prerequisites:

* Matlab 12 or later (might work with 2010-11 but tested on 2009 and it does not work)
* Windows
* Microsoft word (only required for the function ”Export metadata”)

1. Download (or clone) the program at <https://github.com/jakelamotta/dataformatter>
2. Extract the zip file anywhere on the computer.
3. Open matlab
4. Set a path to the location of the program folder
5. Done! Launch the program by typing “main” in the Matlab command window

**Usage**

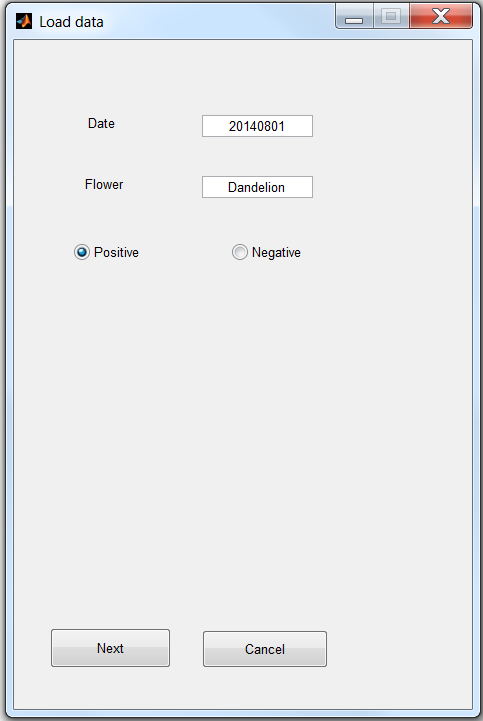
In the main window of PDManager (Fig. 1) there are three main choices; *Import data*, which imports and organizes your collected data into a hierarchical structure, *Load data,* which loads your data into the main window and creates a dataset with one row for each observation, *Export,* which exports your data set to an Excel file.



1PDManager main window before any data is loaded

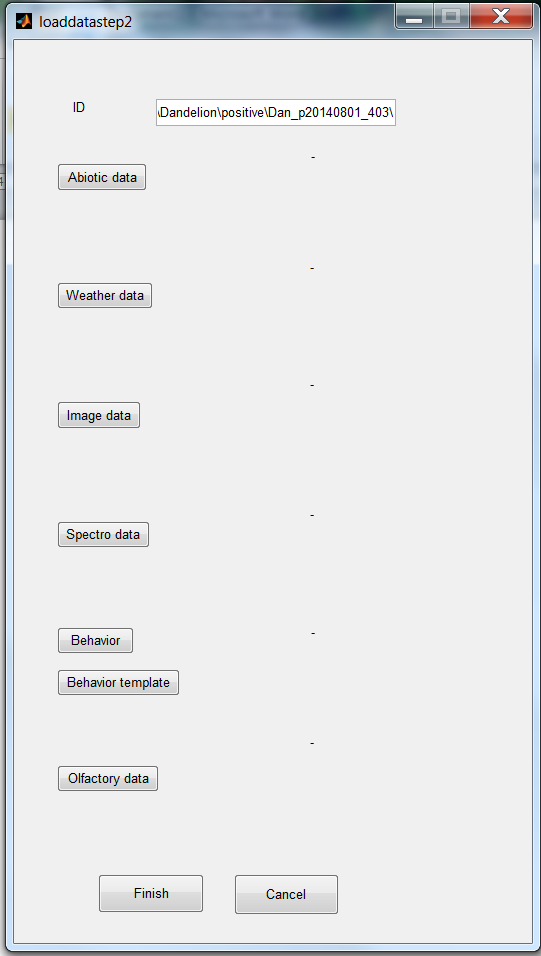
**Importing data**

As a new user of ”PDManager” the first thing you need to do is import some data, otherwise there is not going to be anything to export. Importing is done by pressing the “Import Data” button. The following window (Fig. 2) will ask you to enter a date (the date you collected your data), a flower name and choose positive (visited by insect of interest) or negative. Make sure this information is correct as it will be used to identify the observation. An observation is named accordingly: The first three letters of the flower name, followed by p for positive or n for negative, followed by the observation date and a three digit number to make sure each observation gets a unique ID. Example Dan\_p20140801\_403 for a Dandelion visited by an insect of interest (positive) on August 1st 2014 with the identifying number 403. The last three digits are generated automatically from 001-999, after which it will continue on 001 again.



2 PDManager. Load data window

The next step in the import data process is importing the actual data (Fig. 3). You can choose abiotic data (.txt files), weather (.dat files), image files (.jpg files), spectral data (.txt files), behavior (only relevant for positive observations) or olfactory data (.csv files). When importing behavior, you can click “Behavior” to import a video file and automatically an excel behavior file (named “template”) is created in the same folder, or you can just click “Behavior template” to import a template excel file without any video.



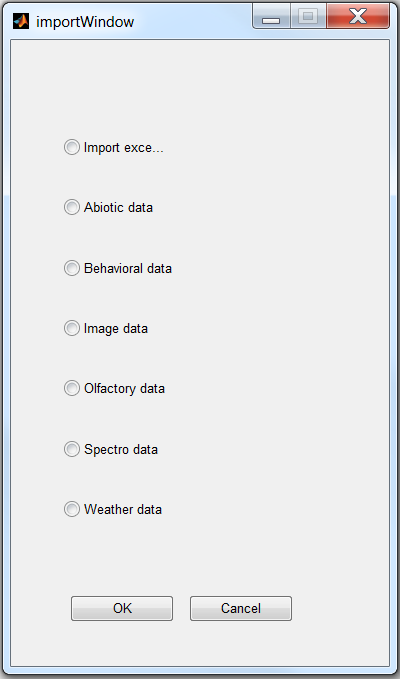
3 Importing data, showing the types of data you can import

In this window it is still possible to change the suggested ID by re-naming it at the top of the window. If you want to add data to an existing observation, you fill in the first window (Fig. 2) with the correct information and in the second window you change the ID number to the existing observation and import the desired files as usual.

This will load the data into folders structured in a specific hierarchy (abiotic, behavior, image, olfactory, spectra, weather).

**Loading data**

When data is imported onto the computer the user can now start to load it into “PDManager”. The user needs to select what data type to load and then which folder to search in. Here it is important to note that the user does not need to select exactly the folder where the data is stored as long as it is a parent folder to the data folder. Then “PDManager” will automatically load all data from all subfolders matching the selected type into the program.



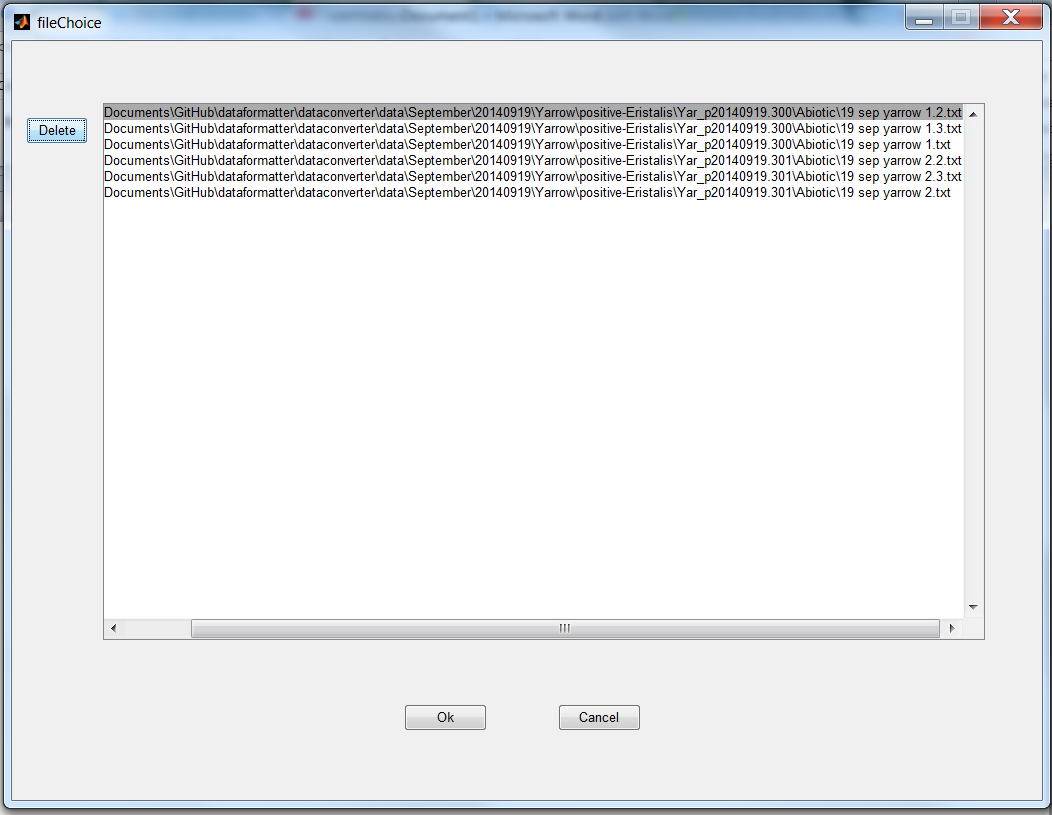
4 Loading data, showing the data types that can be loaded

For example if the user wants all observations from one specific date she can select the folder corresponding to that date and all data from only that date will be loaded. If the user wants to load all the data that has been collected, she can just select the parent data folder as that is where the raw data is stored.

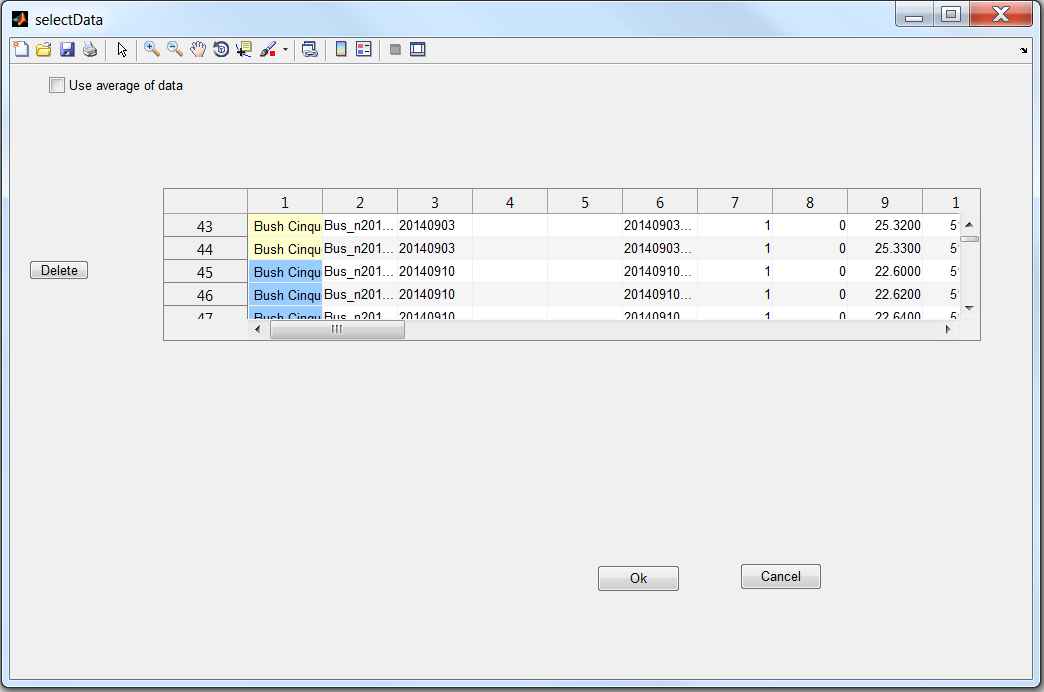
If you have previously exported part of a data set into excel, this can be loaded back into PDManager by clicking “Import excel”. You can chose as many data types as you wish.

**Loading Abiotic**

First you chose the parent folder for the abiotic data you want to load. If an observation contains multiple files of abiotic data you get a window (Fig. 5) where you can chose to delete certain files. If you do not wish to delete any files, just click ok. A new window appears (Fig. 6) where every line is a measurement and lines from the same observation have the same color on the flower name. Every second observation is yellow and every second is blue. You can use one file by deleting the unwanted ones, or the average of multiple files or measurements for each observation. Check the “Use average of data” to get the average of the lines shown for each observation.



5 loading Abiotic data



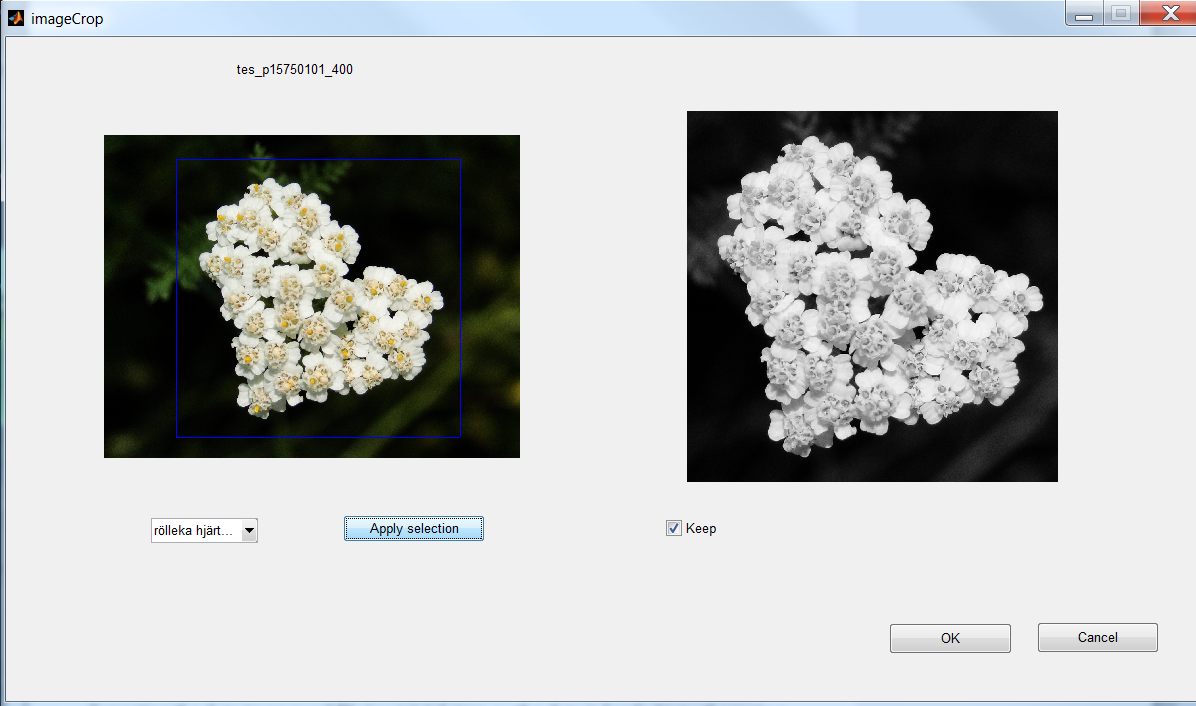
6 Loading Abiotic data, showing different colors on different observations.

**Behavior data**

The results of your video file or observation in the field should be put into the file called template. This template is based on the output you get from Soldis Score 3.0, which is an event recording software. Under the column “Behavior” you fill in the name of the insect that has been pollinating. It is important that you spell correctly and that the insect name is found in the text file called “insects” which should be in the folder called “data”. Under the column “Freq” you fill in the frequency of visits and under “Dur” you fill in the duration of the visits for the specified insect in “Behavior”. If there are several species visiting a flower you just fill in the information in a second row. Under the column “Time” you fill in the observation time in the format min,sec. For example if you watch for 2 min and 25 seconds you fil in 2,25. PDManager will then calculate your observations on a per minute basis.

**Image data**

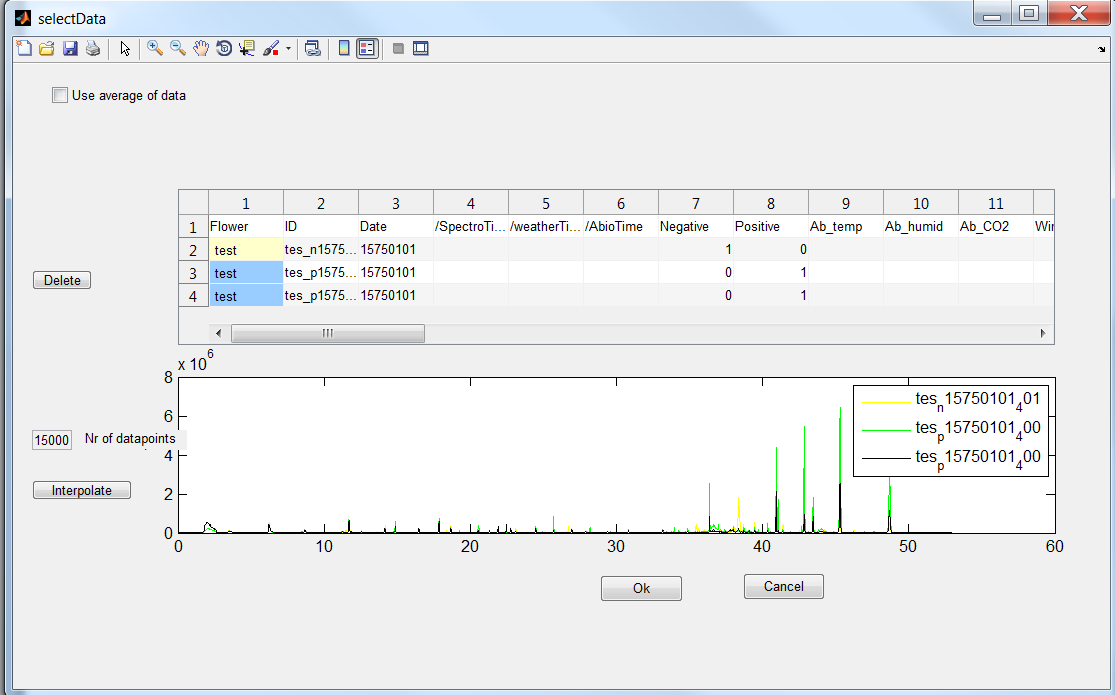
Once you have chosen the parent folder that will include your image files you will get a window (Fig. 7) with the name of the observation at the top. To the left is the first image from that observation shown. Below this you have a curtain menu where you can choose one of your other images for this observation. To crop the image, click and drag on the image. A blue line shows the approximate cropped area. However, because of the upcoming analysis, PDManager recalculates this frame into a square. Click “Apply selection” to get a preview to the right. If you are not satisfied with the cropped image, uncheck “keep” and click and drag for a new selection on the image to the left. If you do not want to crop the image, just click “Apply selection”. Always make sure that the “Keep” box is checked for the image you want to use for the analysis. When you are satisfied, click OK and the next observation’s images will show up. If you chose to keep several pictures for an observation, a new window appears (similar to Fig 6). You can use one file by deleting the unwanted ones, or the average of multiple files for each observation. Check the “Use average of data” to get the average of the lines shown for each observation. If you press “cancel” all images you have analyzed so far will be included in PDManaged main window.



7 Loading image data

**Olfactory**

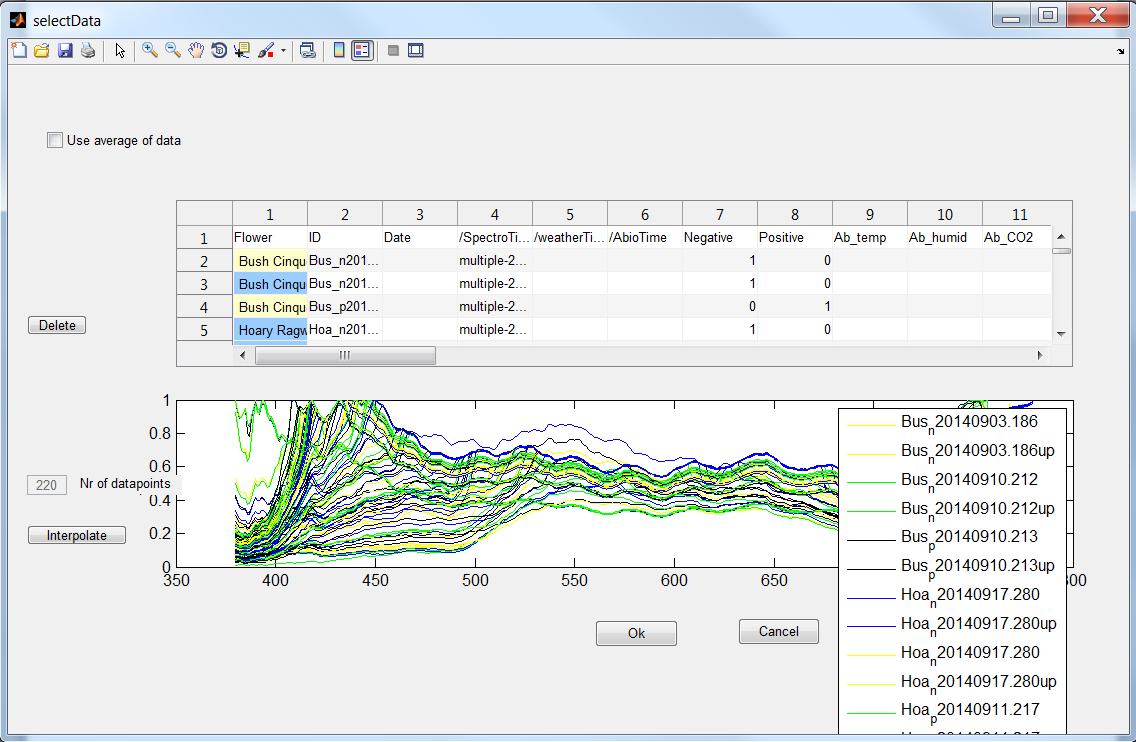
When you have chosen the parent folder containing the olfactory data you get a window (Fig. 8) where you at the top see you observations. The flower name is colored in alternating yellow or blue. If an observation has multiple files they are shown on top of each other with the same color. You can use one file by deleting the unwanted ones, or the average of multiple files for each observation. Check the “Use average of data” to get the average of the lines shown for each observation. At the bottom you see a plot of the olfactory data. Use the magnifying glass to zoom in at certain parts to inspect that everything looks all right before deciding to keep or delete data. If you want to use a smaller number of data points, enter the desired number to the left of the diagrams and click “interpolate”. The interpolated lines will be shown in red and you can use the magnifying glass to compare it to the original data. Click OK to add the information to the PDManager main window.



8 Loading Olfactory data

**Spectral data**

Chose the parent folder for the observations you want to analyze. A window (Fig. 9) shows up, showing your observations at the top in alternating yellow and blue. If an observation has multiple files they are shown on top of each other with the same color. Below you have a diagram showing a plot of your spectral data. Use the magnifying glass to study it in more detail. You can use one file by deleting the unwanted ones, or the average of multiple files for each observation. Check the “Use average of data” to get the average of the lines shown for each observation. If you want to use an interpolation of the data you can change the numbers to the left to the desired number of data points for each observation, then click “Interpolate”. If you want to use the average of multiple files, check “Use the average of data”. Click OK to add it to PDManager main window.

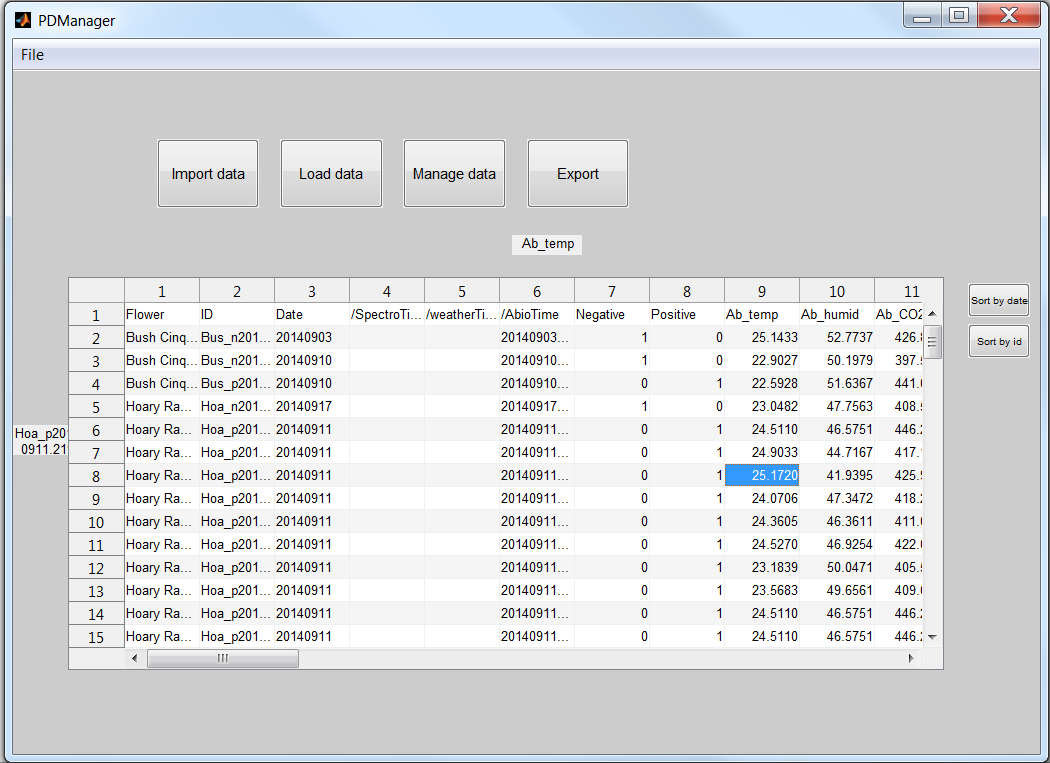


9 Loading spectral data

**The PDManager main window**

When you have loaded your data you can see the variables and values in the PDManager main window (Fig 10). As the olfactory data is so large, this is excluded from this window. When you scroll down or to the right the observation ID and variable names will be out of sight. However, if you click on a cell, the observation ID will be shown to the left of the loaded data, and the variable name is shown above the loaded data.

You can change the width of a column by clicking on the line at the right hand side of the column number and dragging it to the left or right. You can sort your observations by observation date or ID name by clicking the buttons to the right.



10 PDManager main window with loaded data

**Exporting**

Exporting the data to an excel file is a trivial step, as the data is loaded into the system. When the data is shown in the main window of PDManager the user can simply press “Export” and then select an xls-file to export to, this file can either be an existing one or a new file. If the file already exists the old data will not be overwritten but rather the new data will be appended to the file.

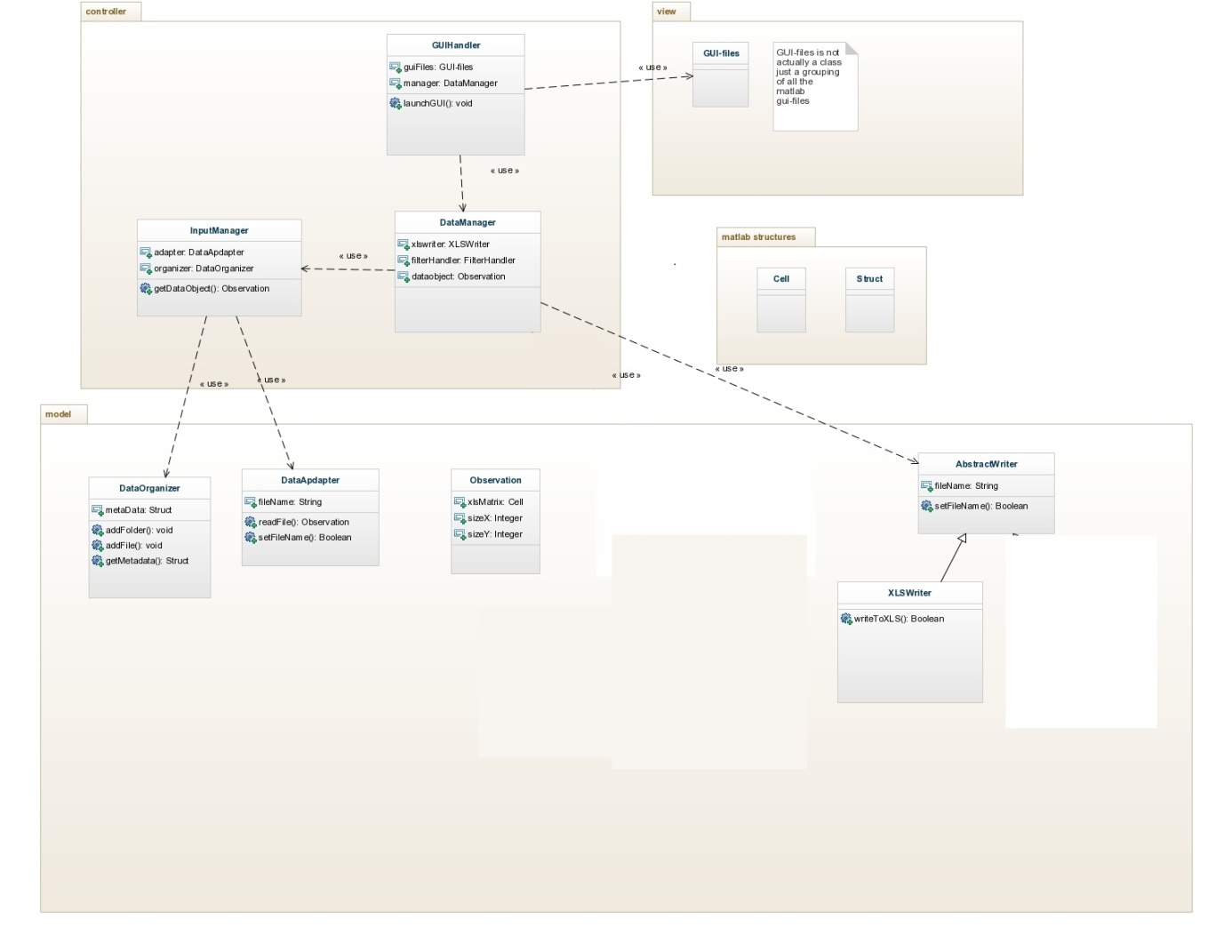
As well as exporting to excel a mat-file containing the Observation object will be saved every time. The file is named of the date and time when the file is saved.

**Export metadata**

There is a function for exporting the contents of the data folder to a word document, effectively creating a more transparent view over the data. To do this, just select “File”🡪”Export metadata” and wait for the word document to be written and closed. This metadata-file will include all files and folders that has been imported to the “data” folder. *If you want to make a meta data file of only one folder…?*

**For advanced users**

**Class tree**

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The class diagram is from the early design of the system so it is not exactly accurate regarding methods and naming of fields and methods but the classes and interaction between classes are correct. This should provide the advanced user with a clearer picture of the structure of the program. The idea of the design is to decrease coupling between modules and classes, no data processing or similar should be done in the GUI files but rather they should just get data from the underlying data layer and present it to the user at the same time as it passes user input to the data layer.

**Observation**

The Observation object is maybe the most important class of the program as it is the internal representation of what an observation is. It uses a cell array to store all data, just using a matrix was considered as it would have made operations on the data simpler. But since matrices only stores integers using a cell was the only way I could keep all the information in one structure.

**DataAdapters**

The different data adapters contain the code for reading the raw data from source-files and parsing them accordingly. The code for the more complex ones can be quite messy but this is where to look if the format of the input changes.   
  
It is important that the output of the getDataObject that is a function in all data adapters is a Observation object. This way the code can be changed within the adapter as long as it follows that simple requirement.

**DataManager**

Important class that act as a mediator between most of the other classes and functions in the project. It also holds the Observation object that is displayed in the main window.

**InputManager**

Also an important class but not as central. Takes care of anything that relates to the raw data and the input. All the backend of “Import data” is located here, as well as exporting of metadata.

**GUIHandler**

Basically defines the main GUI and its callbacks. All calls to figure files are made from here. Passes data between the DataManager and the figure files.

This is also the starting point of the application.

**Figures**

There are many different figures, sometimes not perfectly named, but apart from the main window, if you want to do changes to the interface among these is the place to look.

**Adding more weather data variables**

Find the WeatherDataAdapter. This is the only file changes needs to be made in. First uncomment line 18 and remove or comment line 16.

Then change *this.nrOfNewVariables* on row 21 so that it equals 3. It should now work. If not it is in this file you should look to solve potential errors.

**Changing the excel template in general**

There exists an empty template that variable names (column names) are retrieved from.

There are no problems introducing new variables or removing existing ones but it is very important that Constants file is update accordingly. In the Constants enumeration the position of the Olfactory and Spectrophotometer data arrays are defined and these numbers need to be set to where they actually are located in the Observation cell. The program will not work at all if these do not match exactly.

**Adding new data types**

1. Create a new DataAdapter for the given data.

* It does not need to have a specific name but following the convention will probably make it easier for future changes.
* It does need to have certain code parts
  + Extend DataAdapter class. See row 1 in any of the other data type adapters.
  + Have a method called getObservation(this,paths) that returns a Observation object (again see how the other classes does it)

1. Update the GUI to provide user input to use the new data type.

* Add case statement in loaddatastep2-->updateSource function.
* Add new button and text in loaddatastep2 for new data, also callback for button.
* Add new radiobutton and corresponding callback function in ImportWindow.
* Add a if-statement for the new type in ímportWindow --> okBtn\_callback and update length of types in the same.

1. Register the new DataAdapter in AdapterFactory by following the pattern for the other data types.
2. Add all the new variables to behavior\_variables.
3. Change Constants accordingly.